

Curriculum Proposal Signature Sheet

Title change for WRTG 211

Type of Proposal

Program

- New
- Changes within Major
- Changes within Cognate *
- Changes in Minor or Track
- Changes in Concentration*
- Program Deletion

Course

- New
- Changes in Course taken only by Majors
- Changes in Course required of Non-Majors*
- Changes in Course open to Non-Majors
- Deletion of Course taken only by Majors
- Deletion of Course required of Non-Majors*
- Deletion of Course open to Non-Majors

Dept. of English & Theatre

Review and Approval 7 Oct 2010

Signature of Sponsoring Chair(s)/Date J. DeRosa 19 Oct 2010

* For starred items Chairs of affected Departments/Programs must sign below before Dean's review

Dean's Preliminary Review

Proposal: Complete

Additional preliminary comments below

- Satisfies U of S Curricular Requirements
- Consistent with College Goals/Mission

Dean's Signature/Date J. DeRosa

CAS

CPS

SOM

GRAD

DHC

Preliminary FSCC Disposition:

- Committee recommends approval (*new program proposals require a Recommendation from the full Senate*)
- Proposal will require minimal review: Anticipated FS Meeting Date: _____
- Proposal will require significant review: Anticipated FS Meeting Date: _____

FSCC Chair Signature/Date _____

Issues: _____

Course Revision
Course taken only by Majors

Home Dean: CAS CPS
 SOM GRAD DHC

Course Title: Technical & Business Writing

Course Number: WRTG 211

Date: 19 Oct 2010

**Nature
of
revision:**

Change title of "Technical & Business Writing"
to "Writing for the Workplace."

**Rationale
for
revision:**

In current usage, both "technical writing" & "business writing" courses are usually focused on the development of skills needed to manage the new information technologies & multimedia presentations used most commonly in relatively large-scale corporate contexts. This course is focused on more routine forms of interoffice communication: memos, reports, letters, & so forth. In recent years this course has become popular with Nursing, PT, & OT students.

Also, the current name of this course might lead students & advisors to confuse it with the title of "Business Communication," a new course developed in cooperation with KSOM (to be submitted next month).

Will the revision have an impact on the core curriculum? Yes No

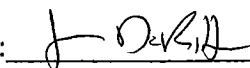
Will the revisions have any impact on another department? Yes No

I did contact all PCPS chairs via e-mail to ask whether this change would create any problems or confusion for their students. They all said the change would be ok.

Will the revisions require allocation/reallocation of University resources?

Yes No

Signature of Sponsoring Chair: _____



Date: **19 Oct 2010**